



## **Transfer Partner Agreement**

Lucas County Canine Care & Control (LC4) is committed to protecting the citizens in the community, dogs in the community, adopters, and individual dogs in our care. Dogs will not be used for breeding purposes and will not be placed with organizations that intend to use the animals for breeding or profit.

LC4 agrees to accommodate a diversity of groups who will be valued and respected. LC4 transfer partners will have open communication and trust with the well-being of the animals as the highest priority.

LC4 will notify approved transfer partners of dogs available for transfer via the transfer page of our website, this feed is updated every 30 minutes.

Transfer partners must contact us by phone or email to notify LC4 of what dogs they are interested in. Dogs are available on a first-come first-served basis.

All adoptable dogs will be available to transfer partners after a minimum 72-hours of being available for adoption in the shelter. Transfer partners may express interest in a dog prior to that time requirement, but the dog will not be available for transfer until that time has passed. For adoptable dogs, interested citizens get priority of placement. When the shelter is nearing capacity, this 72-hour rule can be waived by LC4 with notice on Facebook.

If dog is to be spayed/neutered, arrangements must be made for pickup no later than 24 hours post-surgery. If dog is to be transferred intact, arrangements must be made to pick dog up no later than 24 hours after original hold is placed on dog. If the dog in question is currently available for adoption once a transfer partner commits to the dog, a 24-hour hold will be placed during which time the dog will be otherwise unavailable. If the dog is not picked up during that window, it will again become available for adoption, and the transfer partner is still welcome to pick up the dog if it is still available when they are ready to pick it up.

If a transferred dog or puppy becomes ill with an upper respiratory infection within three days of leaving the shelter, the transfer partner may call LC4 and arrange to pick up needed medications for that dog or puppy only. After that three day period, transfer partners are responsible for having any dog showing signs of illness examined and treated by their veterinarian at their expense.

Dogs will only be released by LC4 to one of the three approved people listed on the Transfer Partner Application. If a transfer partner wishes to change the listed representatives, the main representative must send an email asking for the person or persons to be added, and specify which person or persons should be removed from the list.

LC4 reserves the right to determine final disposition of all dogs still in the care and custody of LC4, even if hold has been placed on them for transfer partner.

All dogs transferred will receive at least the following (unless age or medical condition prevents): physical exam by staff Veterinarian or Veterinary Technician, initial DHPP vaccine, Bordetella vaccine, Rabies vaccine, initial wormer, microchip with registration, and Heartworm test for dogs over six months of age. If a dog or puppy is on medications at the time of transfer, a one week supply or the remainder of the prescription, whichever is smaller will be dispensed to the transfer partner.

The transfer partner agrees to comply with any applicable municipal, state or federal laws, including ensuring that final adopters license the dogs and that dogs which have been fostered over 30 days are licensed to either the transfer partner or foster. In these situations, the license must be transferred to the new owner upon adoption.

The transfer partner agrees to humanely house and care for the dogs as well as maintain minimum health-care standards that include a wellness check and ongoing wellness/preventative care.

The transfer partner acknowledges that if a dog in the care/custody of the transfer partner come into the possession of the LC4, either seized running a large or turned in as a stray they are subject to fines and fees in accordance with the LC4 policy for reclaiming a dog.

Prior to accepting any transferred dogs from LC4 the transfer partner must have policy in place limiting the number of animals per foster site, including animals that permanently reside in the foster home. This will serve to maintain a ratio of people to animals in order to ensure that animals receive the needed socialization, level of attention, medical and physical care. Transfer partner agrees to abide by the policy listed in their Transfer Partner Application and understand that LC4 may, at any time, refuse transfer if it feels that transfer may violate said stated policy.

Transfer partner must have a policy in place to manage their foster homes, including a screening process, written contract with foster, home visit prior to placement and must be able to provide proof of home inspections if asked.

LC4 encourages Transfer partners to participate in open adoptions.

In the case of an animal exhibiting or having a history of behaviors that seriously impair its suitability as a pet, LC4 will require, as a condition of release, the transfer partner work with the trainer listed on the transfer partner application to modify said behavior.

The transfer partner agrees to humanely euthanize animals that are aggressive and a danger to the public, or are in such a state of physical suffering that a Veterinarian recommends euthanasia.

Transfer Partners are required to provide full disclosure to any adopter, other transfer partner, or sheltering agency regarding any serious behavioral (i.e. aggression, separation problems, fear problems) or medical problems prior to placement of the animal.

LC4 reserves the right to temporarily or permanently discontinue the transfer partnership at any time if questions or concerns arise that may impact the safety and well-being of the animals until such time that the problem is corrected to the satisfaction of LC4.

As a transfer partner with LC4 I agree to uphold the items listed in this document:

Organization name: \_\_\_\_\_ Date: \_\_\_\_\_

Representative: \_\_\_\_\_ Sign: \_\_\_\_\_  
(print name) (signature)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

By \_\_\_\_\_.  
Transfer Partner Representative

\_\_\_\_\_  
Notary Public